

Data Controller: Association of British Investigators Ltd

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This statement describes, in very general terms, the personal data being processed by:

Association of British Investigators Ltd

Nature of work – Members’ Professional Body

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to the privacy notice & cookie policy, [click here](#).

Reasons/purposes for processing information

We process personal information to enable us to promote our members businesses, assist members of the public to find investigative service providers, process complaints against investigators in the private sector, administer applications for membership, to maintain our accounts and records and to support and manage our staff.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family, lifestyle and social circumstances
- financial details
- employment and education details
- goods or services provided

We also process sensitive classes of information that may include:

- physical or mental health details
- racial or ethnic origin
- religious or other beliefs of a similar nature
- trade union membership

Who the information is processed about

We process personal information about our:

- employees
- members and applicants for membership

- suppliers and services providers
- advisers, consultants and other professional experts
- complainants and enquirers
- enquirers for investigative services

Who the information may be shared with

We sometimes need to share the personal information we process with the individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- family, associates and representatives of the person whose personal data we are processing
- current, past and prospective employers
- educators and examining bodies
- central government
- credit reference agencies
- suppliers and service providers
- debt collection and tracing agencies
- financial organisations

Trading and Sharing Personal Information

Personal information is traded and shared as a primary business function. For this reason the information processed may include name, contact details, family details, financial details, employment details, and goods and services. This information may be about customers and clients. The information may be traded or shared with business associates and professional advisers, agents, service providers, customers and clients, and traders in personal data.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information may be transferred to countries or territories around the world. Any transfers made will be in full compliance with all aspects of the data protection act.

Statement of exempt processing:

This data controller also processes personal data which is exempt from notification