

# THE ASSOCIATION OF BRITISH INVESTIGATORS

## PROVISIONAL MEMBERSHIP APPLICATION FORM



*This application is to be completed in the handwriting of the applicant and in **BLOCK CAPITALS***

**(PLEASE ANSWER ALL QUESTIONS AND PROVIDE TWO PROFESSIONAL WRITTEN AND SIGNED REFERENCES)**

PERSONAL DETAILS		
<b>Name</b> (in full, including title)		
<b>Residential Address</b>		
County	Post code	
Country		
<b>Date of birth</b>		
<b>Telephone number</b>		
<b>Mobile number</b>		
<b>Email address</b>		
<b>Previous address and dates</b>		
County	Post code	
Country		
<b>Previous address and dates</b>		
County	Post code	
Country		
<b>Previous address and dates</b>		
County	Post code	
Country		
<b>Are you now, have you ever been, or were you at birth known by a different name?</b>	<b>Yes / No (delete as applicable) If answer is "Yes" please give details below :</b>	

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BUSINESS/ OCCUPATION DETAILS			
<b>What is your current Occupation?</b>			
<b>Current Employer / Agency Name</b>			
<b>Business Address</b>			
County		<b>Post code</b>	
Country			
<b>Telephone number</b>			
<b>Fax Number</b>			
<b>DX number</b>			
<b>Website address</b>			
<b>Relationship to agency</b>	<b>Partner / Director / Employee / Self-employed</b> (delete not applicable)		
<b>Date commenced employment with or began to manage agency:</b>			
<b>Agency previous address</b>			
(if moved within the last 10 years)			
County		<b>Post code</b>	
Country			

OTHER EMPLOYMENT	
Do you currently have any other form of employment?	
If 'Yes' please give details	Yes <input type="checkbox"/> No <input type="checkbox"/>

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### RELEVANT QUESTIONS

Have you or anyone with a vested interest in your business been convicted, in any country, of an offence of a sexual or violent nature, or involving children or vulnerable adults, or fraud or any dishonest behaviour? (Rehabilitation of Offenders legislation applies) **Note:** Your answer must be supported by a Criminal Conviction Certificate no older than 12 months

Yes  No

Have you, your agency/employer or anyone with a vested interest in your business been the subject of an undischarged Monetary Judgment/Order in the UK or elsewhere, such as a County Court Judgment?

Yes  No

Have you or anyone with a vested interest in your business been the subject of Bankruptcy Proceedings, an IVA, a Debt Relief Order, an Administration Order, or been disqualified from holding a UK or overseas company appointment?

Yes  No

If you have answered '**Yes**' to any of the above 3 questions please give details

Are you a member of any other trade-related associations?

If '**Yes**' please give details

Yes  No

Have you previously applied for membership of this Association?

If '**Yes**' please give details

Yes  No

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### INVESTIGATION TRAINING / QUALIFICATIONS

**Are you currently undergoing training?** YES / NO (delete as applicable) If yes give details of course and training provider:


**Give details of any courses/training completed - list any qualifications (provide copy diplomas/certificates)**


### PROFESSIONAL INVESTIGATIVE EXPERIENCE (leave section blank if no experience)

**I have been employed in the commercial / private investigation field since (state date):** .....

I currently undertake work in the following areas: (tick all that apply)\*

\*(Please note that you will be questioned on your knowledge and skill in the areas ticked at your selection interview)

General investigations	<input type="checkbox"/>	Genealogy or Tracing	<input type="checkbox"/>
Litigation Support & Process serving	<input type="checkbox"/>	Accident investigations	<input type="checkbox"/>
Insurance enquiries	<input type="checkbox"/>	Statement taking	<input type="checkbox"/>
Surveillance	<input type="checkbox"/>	Photography	<input type="checkbox"/>
Due Diligence & Financial Status enquiries	<input type="checkbox"/>		

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Please give details of your previous agency/employers over the last 5 years and **attach your Curriculum Vitae**


### RETURNING THIS FORM

When returning this application form, please also enclose the following (please tick relevant boxes)

- Two passport-sized photographs of the applicant.
  - Copy of Data Protection Certificate including category for Private Investigation
  - 2 written references
  - CV
  - Copy of Criminal Conviction Certificate (less than 12 months old)
  - Cheque payable to Association of British Investigators
- The application fee is NON-REFUNDABLE
- Application fee £165.00 (incl. VAT) [£205 if also purchasing **The Best Practice Guide**\*\*\* see below]
  - Wish to purchase **The Best Practice Guide**

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### **On-line Examination**

You will be required to take an on-line examination based on \*\*\**The Best Practice Guide*. It is recommended that you purchase this publication at the reduced price of **£40 (including P & P)** – normal price £55.

Further details will be provided once your completed application form is received.

Please return following if applicable and tick appropriate boxes:

<input type="checkbox"/>	Copy of Service Discharge Certificate.
<input type="checkbox"/>	Copy of Police Discharge Certificate.
<input type="checkbox"/>	Copy of Consumer Credit Act Licence, if applicable.
<input type="checkbox"/>	Certificate of incorporation of Limited Company, if applicable.
<input type="checkbox"/>	Details of Company Directorships held, if applicable.
<input type="checkbox"/>	Copy of Professional Indemnity Insurance cover *
<input type="checkbox"/>	Request details of preferential insurance provider*

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I hereby apply for Membership of the Association of British Investigators and give my unqualified consent to The Association to enquire into my character, probity and qualifications for the purpose of ascertaining my suitability for admission to membership.

DECLARATION		
I (full name)		
of (full address)		
	Post code	
Occupation		
<p><b>Do state:</b> That I have read the above application form and my answers thereto are to the best of my knowledge and belief true and that all documents accompanying this application are either the originals or true copies thereof, and that if I should be admitted to Membership of the Association of British Investigators and subject to nothing therein being contrary to the law or precepts of moral truth I will observe and abide by the principles contained in the Memorandum of Articles and Bye-Laws of the Association of British Investigators. I authorise the Association of British Investigators to publish my business details in it's web site directory and publications.</p> <p><b>Any false declaration or statement, including any relevant omissions on the application form renders the applicant liable to automatic disqualification from membership of the Association.</b></p>		
Signature of Applicant		Date
Witnessed by (print name)		
Address of Witness		
	Post code	
Occupation		
Signature of Witness		Date

Return the form, payment and enclosures to:

**The General Secretary, The Association of British Investigators  
295/297 Church Street, Blackpool, Lancashire, FY1 3PJ**